

**Minutes of Berryfields Parish Council Meeting
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT
on Wednesday 19th March 2025.**

Present: Councillors Laurilee Green (Chairman), Arun Sekhar, Bindu Gundapudi, Gareth Lane, Louise Rees, Lucy Harmes, Nigel Pike, Paul Redshaw, Rick Smith, Anthea Cass (Parish Clerk), Sarah Tomlin (Deputy Clerk and minute taker), Cllr Ashley Waite (Buckinghamshire Councillor)

24.1 Apologies for absence

Cllr John Yandrapati

24.2 Declarations of interests in items on the agenda

Cllr Lane declared a personal interest in agenda item 24.9 Community Grant Application for the Church on Berryfields Easter event. Cllr Lane has agreed to leave the room during the discussion and resolution.

24.3 Open forum (under adjournment)

A member of the public raised a concern about the BMX pump track area, pointing out the mess left by contractors on the opposite side of the path. Cllr Green responded, stating that the Parish Council would request the contractors to tidy the area. Concerns were also stressed about the restricted pathways near the new apartment construction site, which pose a potential hazard to pedestrians. Cllr Green agreed that the Parish Council would address these concerns with the Consortium.

A member of the public reported that some of the lights on the Versailles boxes have been smashed and requested their removal by the Parish Council. Cllr Green and the Clerk commented that the Parish Council plans to arrange new lighting in the future, however, they will remove the broken lights in the meantime.

A member of the public, Lyndsey Paul, standing as Labour Candidate, commented on some of the issues raised by the public during her campaign. She also commented on her positive visit to the Roman Park food bank.

Cllr Waite gave updates on HS2 and upcoming roadworks; progression with the homeless man situation whereby the Council are awaiting a court day to get injunction; Bucks Council have applied for an improved Lane Rental Scheme to help reduce disruption of roadworks by utility companies.

24.4 Police Report

No police report.

24.5 Planning

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after the publication of this agenda:

24/03865/APP | Householder application for partial garage conversion to habitable space | 17 Noble Crescent Aylesbury Buckinghamshire HP18 0WX.

Resolved to be neutral if the garage door remains

Proposed by: Cllr Rees

Seconded by: Cllr Sekhar

25/00364/APP | Householder application for garage conversion to habitable space | 51 Redcurrant Avenue Aylesbury Buckinghamshire HP18 0ZH

Resolved to be neutral

Proposed by: Cllr Rees

Seconded by: Cllr Smith

24.6 Minutes

To agree on minutes of the Parish Council Meeting held Wednesday 19th February 2025.

Proposed by: Cllr Sekhar

Seconded by: Cllr Smith

24.7 Land and Facilities

Roman Park & Village Hall

Update as circulated on Clerk's report.

Kiosk

Focuss has completed works on the roof. Internal paintwork is yet to be done.

Allotments

The updated allotment policy has been circulated for review.

Approval of the new policy was granted by Council.

Proposed: Cllr Rees

Seconded: Cllr Smith

Allotment packs are being prepared for tenants, to include a covering letter detailing the review of sheds and tyres, the allotment policy, the tenancy agreement, and the 2025/26 invoice. These packs will be issued on April 1st.

RTM will be inspecting some of the boggy plots and may provide a quote for installing a drainage system to make them usable again.

Park Inspections and repairs

Councillors to approve the previously agreed tunnel removal cost at Marston Green and replacement equipment. Details in Clerk Report.

Cllrs agreed to the Spinning Bowl for the replacement equipment, with the rubber mulch surface. All costs agreed as per circulated quotations.

Proposed by: Cllr Pike

Seconded by: Cllr Smith

Councillors to approve annual inspection £1652 (within budget) and the operational inspection in respect of the 5 older parks £675 (within budget).

Proposed by: Cllr Smith

Seconded by: Cllr Gundapudi

24.8 Finance

24.8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

Councillors approved unanimously

Proposed by: Cllr Pike

Seconded by: Cllr Rees

24.8.2 To agree the accounts to end February as circulated.

Councillors approved unanimously

Proposed by: Cllr Pike

Seconded by: Cllr Rees

24.8.3 To agree the purchase of a new laptop for the office @ £780.00

Councillors approved to the maximum of the quote value. Cllr Smith will research possible alternatives based on the spec and advise accordingly.

Proposed by: Cllr Smith

Seconded by: Cllr Rees

24.9 Community Grant Application

Councillors to consider a grant application from Church on Berryfields for an animal corner at the Easter event.

Councillors agreed £250

Proposed by: Cllr Sekhar

Seconded by: Cllr Pike

24.10 MVAS and Sentinel

Quotes have been received for a new MVAS, along with alternative quotes for servicing the existing MVAS. Councillors to discuss and approve one of the options.

Councillors agreed the maintenance option is not viable and agreed to purchase 1 x new solar powered MVAS from next years' projects budget.

Proposed by: Cllr Sekhar

Seconded by: Cllr Smith

24.11 Events

VE day 80th-anniversary celebrations

The Deputy Lieutenant of Buckinghamshire will be lighting the Beacon on VE DAY on 8th May.

The evening will consist of attendance by the Scouts, food van/s, licensed bar, hot dogs, free tea and cakes for attendees, a live acoustic band and marching drummers, and the vicar of Berryfields to say a few words.

24.12 Meetings & matters of report

Cllr Green showed photos of the 'traffic children' road safety signs paid for by the Community Grant agreed at the previous meeting. The Green Ridge children send their grateful thanks.

The Clerk is working on a project to install dog poo bins along the greenway between AVP and the layby. Although this section of the greenway falls under the responsibility of Waddesdon Parish Council, we will work together to ensure that bins will be placed in this area.

The Chair drew attention to this being Cllr Pike's last meeting as councillor, expressing grateful thanks for his dedication, acknowledging the time and effort he had committed to meetings, volunteering at events, Christmas activities, and coffee mornings. On behalf of everyone, the Chair thanked Cllr Pike and wished him the best of luck, noting that he would be missed.

It was also Cllr Gundapudi's final meeting as councillor. The Chair thanked her for her contributions to various events and expressed regret at her departure, wishing her well for the future.

24.13 Dates of next Parish Council Meeting

Parish Council Meeting Wednesday 16th April 2025.

Signed as a true record.....

Chairman 16/04/25

BERRYFIELDS PARISH COUNCIL Payment run 19 March 2025				
	BERRYFIELDS PARISH COUNCIL Payment run 19 March 2025	Net	VAT	Total £
BARCLAYS				
Shield Maintenance Ltd	INV 8493 litter bin and dog poo bin collections	£ 862.33	£ 172.47	£ 1,034.80
See The Light	CCTV Pole at Berryfields Green 30413114	£ 38.00	£ 7.60	£ 45.60
Pickerings	INV1269568	£ 192.00	£ 32.00	£ 192.00
Pickerings	INV 1269567	£ 96.00	£ 19.20	£ 115.20
Shard Tec	INV 5691 Office 365, Last Pass licence and Monthly support retainer	£ 633.16	£ 126.63	£ 757.99
Dave Lucas	INV BPC18/03/2025	£ 300.00	-	£ 300.00
Attitude Autos	INV AA00817 Grafitti removal and fencing off kiosk	£ 105.00		£ 105.00
Attitude Autos	INV AA00817 Park Inspections	£ 200.00	-	£ 200.00
BMALK	IN V 5871 AI course for local councils	£ 95.00		£ 95.00
		£ 2,521.49	£ 357.90	£ 2,845.59
LLOYDS				
			£ -	
Aston Commercial Cleaning	INV 3325	£ 844.03	£ 168.81	£ 1,012.84
Sign Wizzard	INV 38909 supply and fit sign for MUGA	£ 98.21	£ 19.64	£ 117.85
DAYLA	INV 1585026	£ 159.77	£ 31.95	£ 191.72
DAYLA	INV 1585025 GAS	£ 70.00	£ 14.00	£ 84.00
DAYLA	INV 1582845	£ 1,142.22	£ 69.52	£ 1,211.74
ALAN GIBBONS	Painting of Roman Park Hall/toilets and doors per FEB Clerk's report	£ 1,702.00		£ 1,702.00
Baughan Pest Control	INV 7588 bi monthly vermin of Big Top Nursery	£ 100.00	£ 20.00	£ 120.00
Buckinghamshire Council	ANNUAL RATES for hall hire 1/4/24-31/3/25	£ 3,962.34	-	£ 3,962.34
		£ 8,078.57	£ 323.92	£ 8,402.49
	TOTAL	£ 10,600.06	£ 681.82	£ 11,248.08

Account Transactions - income and expenditure outside the payment run		
Berryfields Parish Council		
For the period 21 February 2025 to 18th March 2025		
Date	Debit	Credit
SALARIES - Clerk and Deputy		£5,846.87
		£
PENSION (LGPS)		2,535.01
		£
Salaries- Hall manager and staff		2,808.57
		£
PENSION (NEST)		87.01
Tennis	279.73	
Advertisers for Our Berryfields	520.00	
Bar Income	1,703.63	
Interest Income		
TEMU refund for chair covers	271.93	
Village Hall income	9,385.50	
Direct Expenses		
EPOS fee DD		12.00
Adobe fees DD		19.97
HMRC/NI/PAYEE DD		1,321.94
Holiday Tracker DD		2.10
HMRC DD		2,000.00
Bank fees		8.50
General hall expenses (- bin bags/toilet roll/ chair covers etc		563.09
DCK Accounting - fees		132.48
STEM - phones/ alarm DD		64.80
Buckinghamshire Council		137.65
Community Grant to Greenridge Academy- ratified in Feb PC meeting		500.00
Waterlogic		18.98
Bar stock/Dayla		233.49
Lemon fee		48.00
North West Turf - for park repairs		111.83
Training at Work -staff on line courses		449.40
VE80 flags		112.96
Vistaprint -business cards		49.98
Sarah Tomlin expenses		26.89
Anthea Cass expenses		55.96
DJ Dan Blaze - outstanding invoice from summer activities		350.00
EPOS NOW		87.60
Alan Gibbons - decorating and maintenance of hall		162.00
	12160.79	17,747.08